HAMMOCK BEACH RESORT
PALM COAST FLORIDA

Hammock Beach Resort
Shipping Instructions/Procedures

All boxes being shipped to Hammock Beach should not be shipped prior to 3 days before the start of program due to storage space.

It is recommended that you keep record of your tracking numbers for any boxes that are shipped to Hammock Beach for better facilitation should any packages not arrive on time. Please also forward a copy of your tracking numbers to Ashley Lopez at alopez@salamanderhotels.com

Any boxes being shipped to Hammock Beach should be addressed as follows:

Attn:	Ashley Lopez – CS Manager
Hold for:	Guest - (Guest Name) / **Florida Energy Pipeline Assoc.**
Shipping Address:	200 Ocean Crest Drive Palm Coast, Florida 32137

If you require return shipping please be sure to enclose a return label in your package, otherwise a $4.00 fee will be incurred.

****Please note that you will be charged $6.00 handling fee per box (over 6 boxes) and a $75.00 handling fee for a shrink-wrapped pallet** These charges will be billed to your room/master account.**